

## **JOB DESCRIPTION**

### **PRIMARY CARE PROVIDER**

#### **PURPOSE:**

To perform general medical care on an out patient basis in the area known as Family Practice Primary Care.

To participate fully in the 24 hour call schedule for Community Health Net.

To become a member of the Community Health Net team.

To participate in all programs and services as established by the Board of Directors with the Administration of Community Health Net.

#### **ACCOUNTABILITY:**

To the Chief Medical Officer

#### **REQUIREMENTS:**

Pennsylvania License

Graduation from an accredited medical school

Board eligibility or Board certification in Family Practice

Hospital admitting privileges

#### **RESPONSIBILITY:**

Provide both outpatient and inpatient care services for all patients registered to Community Health Net.

Maintains hospital privileges at the hospitals of Community Health Net's choosing.

Follow-up on all abnormal laboratory results.

Participates in QA activities as outlined in the Quality Assurance Plan.

Participates in on-going Peer Review.

Provide for the medical non-obstetrical needs of the Center's adult and pediatric population.

Assists in establishing of clinical protocols for Community Health Net.

Participates in all Utilization Review programs for Community Health Net.

Responds to and assists with any medical emergencies that may occur at the Health Center.

Provides gynecological examinations to our adult females as part of their annual physical examinations.

Participates in, and assists in the development of health services staff training, e.g. history taking by nurses, performance of simple medical procedures such as urine collection, blood pressure determination, etc.

Provide for the medical management of acute new problems, as well as the management of exacerbation of chronic problems. Assists in the development of structured patient education programs which address themselves to discrete health needs such as diabetes, hypertension, anemia, urinary tract infections, bronchial asthma, etc.

Outpatient office hours and services - hours of operation are set by the Board of Directors and Administration, but full-time in a minimum of 32 hours on-site coverage weekly.